

Meeting Minutes
<http://set.lanl.gov/spac/>
(TA-00, Canyon Complex, Room #147)
Date: 11/4/03

Members Present:

Members-at-large

Jerry Foropoulos, NMT-DO (vice chair)
Dave Hobart, C-AAC
Tracy Ruscetti, B-2
Sheila Wasfey, IM-DO/HR-ITL

Student Representatives Organization

Shauna Kackley, RRES-EA, Chair
Omar Wooten, D-2, Vice-chair

LANL Representatives

Kristine Baker, HSR-4
Pavlo Quintana, OMBUDS
Danny Valdez, DV
Carole Rutten, STB-EPO
Margaret Marshall, OEO
Mindy Mendez, STB-EPO
Seth Littleton, S-5 (guest)
Nathan Currier, T-6 (guest)
Brenda Montoya, HR-S

The meeting was called to order by Jerry F., at 8:30 am.

Welcome - Jerry

New Member progress for selection – Jerry

The nominations are still open until November 14th. We have interviewed 3 individuals already.

Hiring practices for students - STB/EPO

Kurt was out of town so this has been tabled.

Web site update – Sheila

1. The SPAC Web site will move to the institutional Web and be a part of the Education site.
2. It will have a high profile link on the left hand navigation.
3. The content of the committee will be in the Yellow (Internal) and we will have a description of the committee only in the Green (Public).
4. The look of the site will be determined by your team with input from SPAC. The colors and layout will fit within the educational design.
5. SPAC will designate a Web Liaison who will provide content in an ongoing fashion.

6. We will create a group for access to update the Web site.

We have set a date of Dec.16, 2003 to move and transition this site to your team.

Spring 2004 Rapid Entry process for students - STB/EPO

Kurt was not here so this item has been tabled.

Student Posting Initiative (SPI) be used by all student hiring officials - STB/EPO

This will be mandatory for hiring officials to post their positions as of January 1st. This is located on the student pages and then click on Jump Start.

Schedule for Election of New Chair, Vice Chair, Historian, Web Liaison - Jerry

Nominations by December 16, 2003 (extended)

Interviews and Selection at first of the year

Director Guidance for Safety - STB/EPO

Students receive safety training from STB during orientation. They should also receive site-specific training at their location. We discussed the problems with the determination of training and possible solutions. This will be looked at with the Rapid Entry project.

Tuition Reimbursement Policy Understanding – Jerry

The BP3 needs to examine this policy but currently they don't have enough information. Dixie Paternoster will keep Carole informed in the future. Currently there is no way to monitor this program so that it is not abused. There are also tax implications for the students when they receive tuition reimbursement.

Tuition reimbursement is a benefit and not an entitlement.

SA Information – Shauna

Three weeks of outreach around LANL were done at LANSCE, Otowi, and S-site. This was to have the SA Officers get out and meet the students and fill out a survey. SA is trying to put together an all student meeting with the help of the division liaisons. Dec 17th from 11-1pm there will be a Student Pot Luck from Around The World party for students. SA is asking SPAC to provide drinks and paper/plastic goods.

Distinguished Students Fair

Joe Vigil is the program coordinator. This is a recruiting event.

Meeting closed at 9:45 am.

Respectfully submitted,
Sheila Wasfey, Historian Team